

Princeton-Blairstown Center Registration Packet and Policies

Program Address:

158 Millbrook Road
Blairstown, NJ 07825
Phone: 908-362-6765
Fax: 908-362-7699

Princeton Office:

13 Roszel Road, Suite B109
Princeton, NJ 08540 Phone:
609-921-0070
Fax: 609-921-1344

Revised 3/2023



Princeton-Blairstown Center Registration Form

Please answer the following and return to Pat Karl (pkarl@princetonblairstown.org) **within ten (10) business days**. If you have any questions, please do not hesitate to e-mail or call (908) 362-6765.

If the Princeton-Blairstown Center (“PBC”) does not receive this back in the time specified, your dates will be released.

Contact Information:

Contact Name: _____ Title: _____

Cell Phone Number: _____ Email Address: _____

School/Organization Name: _____

Address: _____ City _____ State _____ Zip _____

School/Organization Phone Number: _____

School Type (if applicable): Public ___ Charter ___ Private ___ Other ___

Will you be attending the Program? Yes ___ No ___ Not Sure ___

If no, or if you will not be the Group senior staff member in attendance, please give us the name and contact information of the Group senior staff member (“Group Leader”) who will be in attendance:

Contact Name: _____ Title: _____

Phone Number: _____ Email Address: _____

Billing Contact & Information (if different from above):

Contact Name: _____ Title: _____

Phone Number: _____ Email Address: _____

DOE Funded: Yes ___ No ___

Will you be using a Purchase Order? Yes ___ No ___

How will you be paying? Check ___ Money Order ___ ACH ___ **ACH Payment preferred -**

please contact us to set up ACH payment.

Program Information:

Has the Group been here before? Yes ___ No ___

What is your program’s mission? _____

Group Attendee Information:

Number of Students/Participants: _____ Number of Staff/Adults/Chaperones: _____

Please check all that apply:

Age of Participants: Middle School ____ High School ____ Adults (18+) ____ Other (Specify) _____

Program Information:

Please select: Day Program ____ Overnight Program ____

Arrival Date: _____ Approximate Arrival Time: _____ a.m. ____ p.m. ____

Departure Date: _____ Approximate Departure Time: _____ a.m. ____ p.m. ____

PLEASE NOTE: PROGRAM ADDRESS FOR TRANSPORTATION COMPANY IS 158 MILLBROOK ROAD, BLAIRSTOWN (HARDWICK TOWNSHIP) NJ, 07825. BE SURE TO CONFIRM THIS ADDRESS WITH THEM. (WE ARE NOT LOCATED IN PRINCETON).

How many meals will you be having with us? Breakfast ____ Lunch ____ Dinner ____
Crate lunch ____ Barbeque (Seasonal) ____ (Special meal requests may incur an additional cost)

What is the purpose of your trip to the Blairstown Campus?

What are your goals for your trip to the Blairstown Campus?

Please select the activities your group may be interested in participating in:

- | | | |
|--|--|--|
| <input type="checkbox"/> Team Building | <input type="checkbox"/> Leadership | <input type="checkbox"/> High Ropes (n/a for short day programs) |
| <input type="checkbox"/> Adventure | <input type="checkbox"/> Diversity Workshop | <input type="checkbox"/> Other? Specify _____ |
| <input type="checkbox"/> Communication | <input type="checkbox"/> Campfire | |
| <input type="checkbox"/> Problem Solving | <input type="checkbox"/> Swimming (Seasonal) | |
| <input type="checkbox"/> Environmental Education | <input type="checkbox"/> Canoeing/Kayaking on Bass Lake (Seasonal) | |

All programs are customized to fit your Group's needs. Upon confirmation of Group's Program dates and receipt of Group's 25% nonrefundable deposit, the Program Manager will contact Group to speak about the goals of Group's visit and work on a schedule that will meet Group's needs.

PBC provides one PBC staff member responsible for facilitating the Group's Program activities (a "Facilitator") for every 10-12 Group Attendees participating in the activities. If Group requires groups smaller than 10, additional Facilitators are \$200.00 each per day.

Minimum group size is 10. If you do bring less, you will still be charged for 10.

How to Complete Group Reservation

In order to complete your Group's reservation, the following items must be returned via e-mail or fax **within 10** business days to pkarl@princetonblairstown.org or fax to (908) 362-7699

- Group Registration Form (page 2 and 3 of this packet)
- A signed copy of PBC Policies (page 9 of this packet)

Once PBC receive this information, Group will receive a Reservation Agreement which must be returned within twenty (20) business days, along with a 25% deposit (non-refundable) or Purchase Order Number (sent to the Princeton office address).

If the Reservation Agreement and deposit (or P.O. number) are not received within thirty (30) business days, PBC will release the hold on the scheduled dates.

- Another 25% non-refundable deposit (50% of balance) is due thirty (30) business days prior to your Program.

Changes to your Group's reservation are not effective unless confirmed in writing by PBC. **Payment in full is due seven (7) business days before arrival.**

PLEASE NOTE: Full payment will cover the total number of Participants, Chaperones, and other individuals attending PBC with Group (collectively the "Group Attendees") confirmed fourteen (14) calendar days prior to Group's scheduled arrival. If the actual number of Group Attendees fall below the number originally confirmed, Group is still responsible for the full amount. Space, food, staffing, and preparations are determined by the total number of Group Attendees. Any additional charges for repairs, fire extinguisher discharge, other services, or extra Group Attendees will be billed after your departure. Payment for these items is due within thirty (30) days of receipt of our invoice.

Cancellation policy: In the event that PBC needs to cancel the program and is not able to find a mutually agreeable date to reschedule, group will receive a full refund of any payments made.

Group Cancellation: Cancellation less than 10 business days prior to the visit will result in the program costs being payable in full. All deposits paid are nonrefundable.

Payments can be made by ACH, money order or check made payable to the Princeton-Blairstown Center, and sent to Accounting, 13 Roszel Road, Suite B109, Princeton, NJ, 08540.

INSURANCE

*****PBC MUST receive a valid ACORD Certificate of Liability Insurance at least seven (7) business days in advance of Group's visit naming the Princeton-Blairstown Center as an additional insured. Please see page 11 for further details on PBC's insurance requirements. Failure to provide said certificate will result in denied access to the premises.**

WHAT YOUR FEE COVERS

For overnight visits, PBC's fees cover on-site programming, lunch and dinner in Egner Lodge on the day of arrival, and breakfast in Egner Lodge on the day of departure.

PBC's daily fee covers on-site programming and lunch.

Buildings and other facilities are inspected before and after each use. In the event of damage to PBC property, Group is responsible for the cost of repairs, including but not limited to:

- Fire extinguisher discharge: \$25 each.
- Graffiti: Charges are determined by the PBC in its sole discretion.

- Broken window(s): Charges vary depending on size and type.
- Building requiring beyond normal cleaning: \$15 per hour per staff required.

FORMS REQUIRED (Please Pay Special Attention to This Section)

It is the responsibility of the Group to collect any information they deem necessary for each Group Attendee (including Chaperones) to attend PBC (Sample Consent Form included on page 12). Group must have such forms on hand during Group's visit in case of an emergency. Do not return the form to PBC – keep for Group's records.

The Group must complete an Attendance Sheet (sample attached) which should list all Group Attendees (including Chaperones) which includes any health issues and/or food/dietary restrictions PBC should be aware of. This attendance sheet **MUST** be provided to PBC at least seven (7) business days prior to your visit.

EXPECTATIONS OF GROUP ATTENDEES

PBC operates under the principle of “Challenge by Choice,” which offers Participants a chance to try potentially difficult activities in an atmosphere of support and caring. The ideas and choices of individuals are respected. PBC encourages all Group Attendees to fully participate in the activities.

Group will be asked to “Restore” Egner Lodge, Group's cabins, and the washhouses while Group is at PBC. “Restoration” is the name we use at PBC for taking care of what we have. Restoration reflects PBC's belief that we all should be good stewards of our resources and it is the responsibility of every individual to be aware of and accountable for the impact that we have on our surroundings. Facilitators will lead Participants through the following Restoration jobs in Egner Lodge with the assistance of Chaperones: wiping tables, sweeping the floor, taking out garbage and compost, checking bathrooms, and sweeping or mopping bathroom floors. In the cabins, Facilitators will lead Participants in: removing all belongings, sweeping cabins, emptying trash, and restocking firewood. In the washhouses, Facilitators will lead Participants in wiping counters and mirrors, sweeping and mopping, and cleaning inside and outside of toilets.

PBC thanks you for your cooperation in providing a healthy atmosphere for youth by keeping PBC a chemical-free and weapon-free Center. **Use of alcohol and illegal substances or the possession of weapons on PBC property, as well as participating under the influence of drugs or alcohol, are strictly prohibited.** PBC staff reserves the right to send Participant(s) or Chaperone(s) home for failure to comply with these policies. If Chaperones are sent home, the entire Group may be asked to leave as Participants cannot be left unchaperoned.

CHAPERONE RESPONSIBILITIES

All “Chaperones”, as used in this Registration Packet and Policies, are Group's adult supervisors to be present at PBC during the Program. Chaperones must be at least eighteen (18) years of age. Group and its Chaperones are responsible for the active supervision of all Participants and other Group Attendees during Group's entire stay. This includes remaining with your Group at all activities and being accountable throughout the night. PBC strongly recommends that Group conduct appropriate criminal background checks of its Chaperones, including a check of the National Sex Offender Public Website (www.NSOPW.gov - a free service) on all Chaperones (paid or unpaid).

- **Overnight Supervision of Participants: PBC requires a minimum of one adult Chaperone per sleeping space/cabin to supervise participants during overnight hours, but strongly recommends that two adult Chaperones be assigned to each sleeping space/cabin. Group is solely responsible for appropriately supervising Participants and dealing with any behavioral, medical, or emergency issues overnight. Group acknowledges that they are aware of PBC's requirement and are assuming ALL risk/responsibility for anything that occurs (damages, behavioral issues, etc.) overnight and will be billed for any damage.**

- A minimum of one adult Chaperone per twelve (12) youth is required for day programs.
- Chaperones are welcome and encouraged to be involved in the Group's activities. However, PBC asks that Chaperones not solve the problems that the Group has been given so that Participants may experience the challenges and success of working out solutions on their own.
- Chaperones are responsible for intervening should the Participants, or other Group Attendees not follow directions, not participate at an activity, disrupt or disturb the continuity of an ongoing activity, pose a risk to their own safety or that of another person, or otherwise not comply with the terms of the Agreement and these Policies. If a Participant needs to be removed from the Group activity for a medical or behavioral reason, PBC requires that Chaperones stay with the Participant until the Participant is able to rejoin the Group activities.
- Chaperones are encouraged to refrain from one-on-one interactions with Participants when out of sight of others and should be trained to minimize the potential for such interactions.
- Participants must be supervised at all times. Please review the sample schedule below. Activities that are in **BOLD** indicate times when PBC is not responsible for the supervision of Participants and during such times it is the responsibility of the Group Leader and the Chaperones to provide supervision. The actual schedule for your Group will be sent closer to the time of your arrival.
- Quiet hours are from 10:30 p.m. to 7:00 a.m. Chaperones shall be responsible for enforcing quiet hours but they will be enforced by PBC staff if necessary. All Participants are required to remain in their cabins at night, unless supervised by one of Group's Chaperones. **For the Group's safety, Participants and Chaperones are not permitted near the waterfront or in the woods at night.**
- PBC appreciates all Chaperones being positive role models for the Participants in your Group by staying with your Group during Group activities at PBC, helping to enforce PBC's policies, such as cell phone usage, restoring the area assigned after meals, and observing quiet time after 10:30 p.m.
- Access to a land line and emergency telephone numbers will be available to the Group Leader.

HEALTH AND SAFETY

PBC has developed cleaning and disinfecting policies and procedures for operations based on state and CDC guidelines. However, COVID-19 is an extremely contagious infection disease that spreads easily through person-to-person contact. COVID-19 can lead to severe illness, personal injury, permanent disability, and death. PBC in no way warrants that COVID-19 infection will not occur through accessing our facilities.

Prior to Your Arrival

- It is the responsibility of the Group to inform PBC in advance of any Participants and Chaperones who have limitations or illnesses that may interfere with participation in a physically active program. Please note these limitations on the Attendance Sheet, which is due at least one week prior to your program. It is also Group's responsibility to inform PBC of any food or dietary restrictions. PBC is not responsible for any missing or omitted information.
- Group will screen all attendees for illness, especially COVID-19 symptoms (cough, shortness of breath, fever, loss of taste/smell), before arrival at PBC. For overnight programs, Princeton-Blairstown Center strongly recommends that students and chaperones be vaccinated and have a negative rapid test prior to coming to the Blairstown Campus. Masks are optional and can still be worn when social distancing is not possible or when entering a building like a wash house.
- Chaperones must collect any prescription, or over-the-counter, medications from Participants or their parents, and are responsible for the administration of any medications. These medications must be kept locked except when in the possession of the person responsible for administering them.
- Groups must provide their own emergency vehicle. This vehicle must be on property and accessible to Chaperones in the event of an emergency. Any vehicles that accompany Group must be parked in the designated parking lot.

- Group must bring its own first aid kit and have it accessible to Chaperones. If the total number of Group Attendees (Participants, Chaperones, parents and other Group personnel) is greater than 50, PBC recommends bringing two. All PBC Facilitators have medical kits and are trained in First Aid and CPR and will be ready to assist in any emergency during PBC programming. Chaperones shall be the first to respond to any such emergencies that occur after dinner, and a PBC staff member will be On Call to assist upon Chaperone’s request. Group must notify PBC no later than the morning after any such incident occurs, whether or not a Chaperone called upon a PBC staff member to assist.
- Group must bring signed Permission to Treat Forms authorizing your Group Leader to make decisions in the event of an emergency (see sample page 12). If a Group Attendee that is not listed on the Attendance Sheet arrives at PBC, it is the Group’s responsibility to obtain any missing information on the Group Attendee.

During the Program

- **The Group** is responsible for appropriately responding to and dealing with medical emergencies, including accidents, injuries, or illness. PBC staff members are trained in First Aid and CPR and some staff are certified Wilderness First Responders and can assist in the event of a medical emergency but shall have no liability arising from such assistance.
- If a Participant gets sick or injured and needs to return home or seek outside medical help, Chaperones are responsible for transporting the Participant. The Group is required to have an authorized driver, Chaperone and vehicle available. PBC staff will supply directions or accompany the Chaperone and Participant if necessary.
- During the Chaperone Meeting, Chaperones will be provided with PBC’s On-Call phone numbers in the event Group needs assistance after dinner.
- **A Chaperone will be the first to respond in the evenings (after dinner), and a PBC staff member will be On Call to assist.**
- In the event of an emergency, it is the Chaperones or the Group Leader’s responsibility to call the appropriate number listed below. ***You must also report the emergency immediately to the PBC Program Manager or the PBC On-Call staff member.***

Newton Memorial Hospital..... (973) 383-2121	Blairstown Police.....911 or (908) 362-8266
Hackettstown Hospital..... (908) 852-5100	Blairstown Fire Dept....911 or (908) 362-6789
Blairstown Ambulance... 911 or (908) 362-6666	NJ State Police..... (908) 459-5000

- If there is a need for a Participant to call home or school, a Chaperone (not the Participant), will need to place the call on behalf of the Participant, and remain with the Participant at all times during the call.
- Group shall advise parents or families of Participants that they should attempt to reach their child at PBC only in the event of an emergency.

SHARED USE AND SPACE

- PBC serves many schools and organizations, so your Group may be sharing the facilities with other groups. Please come prepared and willing to work with other groups on tasks such as Restoration.
- Unless other arrangements have been made with us in advance, all groups are served the same meals at the designated mealtimes.
- Please prepare the Participants and Chaperones to the fact that they will be sharing the facilities, and they should be respectful of the space and property of others.

NON-DISCRIMINATION

Princeton-Blairstown Center does not discriminate in any phase of its employment process, in any phase of its admission or financial aid programs, or any other aspect of its educational programs or activities on the basis of any legally-recognized protected category, including, but not limited to, race, color, sex, age, creed, religion, national origin, ancestry, nationality, marital status, domestic or civil union partnership status, sexual orientation, gender expression or identity, handicap and/or disability, service in the armed forces, genetic information, refusal to submit to genetic tests, or to make available results of genetic tests or any other category protected by New Jersey and/or federal law.

OTHER POLICIES

- PBC believes that cell phones and other electronic equipment tends to interfere with the ability of participants to engage with the natural environment and scheduled programming. **As a result, cell phones and other electronic devices are NOT permitted during PBC programming.** PBC asks that the group coordinator collect all electronic devices before disembarking from the bus and place them in provided containers which will then be secured in the main office. Participants will be able to access their electronic devices at any time in case of emergency as well as immediately prior to dinner each evening (5:30-6:00 pm), but they must be secured by PBC staff before entering the dining hall. Please speak with the PBC Program Manager assigned to your group if for any reason you are unable to support this policy. Please note that unless secured in the main office, PBC is not responsible for any loss or damage of such items. Finally, NO cameras, cell phones or recording devices of any kind are permitted in the bath and changing areas.
- Cabins are assigned by gender and PBC strongly recommends they be supervised by at least 2 adult Chaperones. When you arrive, the PBC Program Manager will tell you which cabins have been assigned to your Group. Please do not occupy cabins that have not been assigned to your Group.
- PBC prefers outside food not be brought to PBC premises, but if it is, you can keep it in a labeled container in Egner Lodge. We have found that our environment and surroundings stay cleaner and animal free this way.
- Collecting of animals, plants, or other natural materials is prohibited.
- No pets are allowed at PBC, unless they are for aide purposes.

Refunds will not be provided for unused portions of Group's visit resulting from violations of these policies.

BOOKING PROCESS AND TIMELINE SUMMARY

PLEASE READ THIS SECTION CAREFULLY

1. **Within ten (10) business days of receiving this Registration Packet and Policies**, PBC must receive your completed Group Registration Form (pages 2 and 3 of this packet) **AND** a signed copy of our PBC Policies (page 9 of this packet), and e-mailed back to pkarl@princetonblairstown.org or faxed to (908) 362-7699. Group’s dates will be released if the completed and signed packet is not returned within this time period. Once this Registration Packet and Policies is received, Group will receive a Reservation Agreement.

2. **Within 20 business days of your receipt of the Reservation Agreement**, PBC must receive a signed and initialed copy of the Reservation Agreement **AND** a 25% nonrefundable deposit to confirm Group’s dates on the calendar. If the Reservation Agreement and deposit (or P.O. number) are not received within 20 business days, PBC will release the hold on the scheduled dates.

3. **30 business days prior to your Group’s visit**, another 25% nonrefundable deposit is due. The date for this payment will be noted on the Reservation Agreement and invoice, and Group will receive an e-mail reminder. If this deposit (or P.O. number) are not received by PBC during this time period, PBC will release the hold on the scheduled dates. During this time, a PBC Program Manager will be in touch to speak with the person designated on this form about the goals for your Group and will work on a customized schedule for your Program.

4. **Fourteen (14) days prior to Group’s visit**, Group’s final number of total Group Attendees (including Chaperones) must be sent to PBC. This number will determine Group’s final amount owed to PBC. It is your Group’s responsibility to let us know of any changes in numbers. If the actual number of Group Attendees falls below the number originally confirmed, Group is still responsible for the full amount. Space, food, staffing, and preparations are determined by the total number of Group Attendees. **PBC does not issue refunds or credits for late drop outs or no shows after this time.** The number of Participants and Chaperones may be increased, if accommodations and/or staffing permit, by contacting the PBC Program Manager at least five (5) calendar days prior to Group’s scheduled visit

5. **Seven (7) business days prior to Group’s visit, PBC must receive:**

- A. **Group’s final balance paid in full.**
- B. **A valid ACORD Certificate of Liability Insurance** naming the Princeton-Blairstown Center as an additional insured.
- C. **A completed Attendance Sheet** (sample attached) which should list all Group Attendees, which includes any health issues and/or food/dietary restrictions PBC should be aware of.

If PBC does not receive these items at this time, PBC reserves the right, in its sole discretion, to cancel your Group’s Program and retain any deposits paid by Group.

ACKNOWLEDGED AND AGREED:

By signing below Group acknowledges and agree to the Princeton-Blairstown Center’s Policies as set forth in this this Registration Packet and Policies.

Signature

Date

Print Name

Title

Group Name

Sample Overnight Program: - (1.25 days)

9:30 a.m.	Arrival, Welcome, Large Group Games, Chaperone Talk
10:00 a.m.	Adventure Course & Full Value Contract (Small Group Formation, Name Games)
12:30 p.m.	Lunch (Set up, Restoration)
1:30 p.m.	Adventure Course (Trust & Team Building/Conflict Resolution) and/or Canoeing
5:00 p.m.	Move into Cabins – supervised by school/organization
6:00 p.m.	Dinner (Set up, Restoration)
7:00 p.m.	School/Organization led activities (reflection/journaling/games/basketball, etc.)
8:00 p.m.	Evening Activity
9:00 p.m.	Campfire (S'mores provided by PBC)
10:30 p.m.	Quiet Time – supervised by school/organization

Next day:

7:00 a.m.	Rise and Shine – Washhouse Time (Pack all Belongings and Bring to Egner Porch)
8:00 a.m.	Breakfast (Set up, Restoration)
9:00 a.m.	Final Restoration (Cabins & Washhouses)
9:30 a.m.	High Ropes Course/Other Activities – (Program is Customized to Meet Group Goals)
12:30 p.m.	Lunch (Set up, Restoration)
1:30 p.m.	Final Reflections & Evaluations
2:00 p.m.	Departure

Times in bold indicate when the Group is responsible for the participants.

Important Information Regarding Your Certificate of Insurance

In addition to the signed Reservation Agreement, signed Policies page, and Attendance Sheet, the following needs to be sent to PBC's Blairstown office PRIOR to the arrival of your Group. Please deliver required documentation via email or fax to pkarl@princetonblairstown.org or 908-362-7699. **Failure to provide said certificate will result in denied access to the premises.**

- An ACORD certificate of insurance listing the "Princeton-Blairstown Center" as an **additional insured**.
- "Princeton-Blairstown Center" should be listed as **the Certificate Holder**.
- PBC requires the following coverages and limits:
 1. Commercial General Liability Insurance with limits no less than \$1,000,000 for each occurrence, \$2,000,000 general aggregate and \$1,000,000 each for products liability and personal injury liability.
 2. Commercial Automobile Insurance including hired and non-owned autos with limits no less than \$1,000,000 for each accident.
 3. Excess Liability Insurance with limits no less than \$1,000,000.
 4. Valid Workers Compensation Insurance.
 5. **Coverages 1 – 3 above shall list PBC as an additional insured on a primary basis that will not contribute with, or apply in excess of, any insurance PBC may carry.**
- All insurance shall provide no less than 30 days advance notice of cancellation or nonrenewal and shall be written with insurers acceptable to the Princeton-Blairstown Center. The term of all policies shall include the full length of use of the Princeton-Blairstown Center's facility. The limits of insurance carried in no way limit any liability of the Group to the Princeton-Blairstown Center.
- If Group's insurer insists on listing the dates of the program on the certificate and Group has several programs over a span of time, you can EITHER:
 - o List all dates on one certificate OR
 - o Provide a separate certificate of insurance for each program.
- PBC also requires a certificate of insurance from any outside patrons being brought onto the premises. (i.e., outside transportation companies). The additional certificate of insurance must meet the requirements listed above.**
- NOTICE FOR GROUPS UNABLE TO PROVIDE INSURANCE: Insurance may be purchased through the Princeton-Blairstown Center's insurance provider. Policy costs range from \$100 - \$250 per group, depending on type of facility usage and programming.

NOTE FOR NYC Department of Education (DOE) Schools ONLY: DOE schools are self-insured and cannot issue a certificate of insurance. Group must request a letter stating this and submit that to PBC.

Participant Information and Consent (SAMPLE)

If you choose to use this form, please do not return to PBC. Keep for your records and bring with you in case you need them in an emergency. PBC only requires an attendance sheet with this information included.

It is strongly advised that each Participant, Chaperone and other Group staff member provide their Group with the following information in order to participate in any PBC program. Group may use this form or substitute any form which includes this information. It is the responsibility of the Group to inform PBC in advance of any limiting, temporary or permanent injuries, illnesses, conditions or disabilities that may interfere with an individual's participation in the program.

Name: _____ Birthdate _____ Age _____ Date of Visit: _____

Address: _____ Telephone Number: _____

Parent/Guardian or Emergency Contact: _____

Cell Phone: _____ Work/Home Phone: _____

Name of Health/Accident Insurance Carrier or Policy # (if applicable):

Does participant have any limiting, temporary, or permanent injuries, illnesses, conditions, or disabilities that may interfere with his/her participation in a physically active, outdoor adventure program that may include warm-up games, initiatives, low and high ropes activities, swimming, canoeing, and hiking? NO Yes

If yes, please identify and explain: _____

Does participant have any food allergies or dietary restrictions that we should be aware of? (i.e., allergies to nuts, vegetarian, gluten free, adverse reaction to any food): NO Yes

If yes, please identify and explain: _____

Does participant have Asthma? NO YES Inhaler? No Yes

Please add any additional or pertinent information we should be aware of (i.e, nonfood allergies like bee stings, pollen, etc.): _____

This health history is correct as far as I know: The person herein described has permission to engage in all program activities except as noted on this form.

Permission to Administer Medications: I give permission to the Group's representative to administer any prescribed or over-the-counter, medications to the participant.

Permission to Provide Necessary Emergency Care: In the event I cannot be reached in an emergency, I hereby give permission to the Group's representative to secure treatment, including necessary related transportation for the person named above.

Photo Release: I give the PBC permission to use any photographs, videos, and audio reproductions of me (my child) taken during any PBC program related activity except as noted,

Signature of Parent/Guardian (or participant if over 18) _____

Name Printed: _____ Date: _____

Recommended list of what each Group Participant and Chaperone should bring to PBC :

The following suggested list will help you pack for a 2-3 day Program. Please bring clothes that you can move around in and that you don't mind getting dirty. Closed toed footwear is required for all activities.

Warmer Weather (April-Sept)

T-Shirts	2
Shorts	2
Fleece or Sweater	1
Long Pants	2
Long-Sleeve Shirts	1
Athletic Socks	3
Sneakers	2
Underwear	3
Hiking Boots	1
Sneakers	2
Bathing Suit	1
Bandana/Cap	1
Rain Gear*	1

Colder Weather (Oct-March)

Long Sleeve Shirts/Turtlenecks	2
Wool/Fleece Sweater/Sweatshirt	2
Long Pants - Winter weight	2
Wool Socks	3
Winter Cap/Hat/Scarf	1
Gloves or Mittens	1
Winter Coat	1
Underwear	3
Hiking Boots	1
Rain Gear*	1

Personal Hygiene: Toothpaste, Toothbrush, Soap, Chapstick, Large Towel/Bath Towel, Deodorant, Feminine Hygiene products

Miscellaneous: Insect Repellent
Sunscreen
Flashlight
Backpack
Face Covering/Mask
Water Bottle*
Flip Flops for Washhouse

Bedding: Sheets/linens for Bed or Sleeping Bag*, Pillow

Optional Items: Books/Magazines, Camera, Journal, Card Games
Cash for Souvenirs from the PBC Store - Most items under \$25

*If you don't have these items, you can borrow our PBC gear.

Items That Should Be Left At Home:

- Jewelry, fancy watches, large earrings, etc.
- Personal food, including candy and gum.
- Tablets, laptops or any other electronics, etc.
- Weapons of any type - under no circumstances should dangerous implements or weapons be brought to Blairstown. They will be confiscated.
- Drugs and alcohol will also be confiscated if brought with you and the student will be sent home.

**PLEASE BE SURE TO CONFIRM THE BLAIRSTOWN ADDRESS WITH YOUR
TRANSPORTATION COMPANY BEFORE YOUR VISIT**

Directions to the **Blairstown Campus**

158 Millbrook Road, Blairstown, NJ 07825 - 908-362-6765

BUSES SHOULD NOT USE GPS Directions – Avoid Bridge Street in Blairstown – FOLLOW DIRECTIONS BELOW

Princeton-Blairstown Center is located 3.5 miles north of Blairstown, NJ off Millbrook Road (Route 602). PBC is located between the Delaware Water Gap and Newton, NJ.

From Princeton and Trenton (70 miles):

Take 206 North to Interstate 80 West - Follow 80 West for 15 miles to exit 12 (Hope/Blairstown/Route 521). Bear right off the exit ramp following signs for route 521 North (Hope Road) - follow to the end. Turn left onto 94 South (Columbia/Delaware Water Gap). Go through the traffic light and continue approximately 1 mile until you reach Mohican Road – turn right onto Mohican Road (just after golf course on right-hand side). Follow Mohican Road less than one mile and turn right onto Maple Lane. Follow Maple Lane for 1 ¾ miles to a “T” intersection. Turn left onto Millbrook Road and continue for one mile. Princeton-Blairstown Center will be on the right-hand side (across the street from an expansive lawn). Make a right onto the gravel driveway between the two stone pillars (after the PBC sign). Follow driveway about ¾ of a mile into the PBC center. Parking is to the right of Egner Lodge (the big log cabin).

From New York City (75 miles):

Take Interstate 80 West to exit 12 (Hope/Blairstown/Route 521). Bear right off the exit ramp following signs for route 521 North (Hope Road) - Follow to the end

FOLLOW DIRECTIONS ABOVE

From Points North:

Take Route 287 South to Interstate 80 West for approximately 30 miles to exit 12 (Hope/Blairstown)).

FOLLOW DIRECTIONS ABOVE

Alternative Directions From Points South – (80+ Miles From Interstate 295):

From Interstate 95 South, take the Pennington Road/Highway 31 North Exit. TURN RIGHT onto Highway 31 North headed toward Pennington. FOLLOW Highway 31 North for some 40+ miles through Flemington, Clinton, Washington, and Oxford, ending at the T intersection onto Highway 46 near Buttsville. TURN LEFT onto Highway 46, FOLLOW it to the first stoplight at SR 519. TURN RIGHT onto SR 519 (Bridgeville-Hope Road). FOLLOW through Hope and under Interstate 80 – Approx. 20 miles - Route 519 becomes Route 521 North in Hope - Follow 521 North to the end.

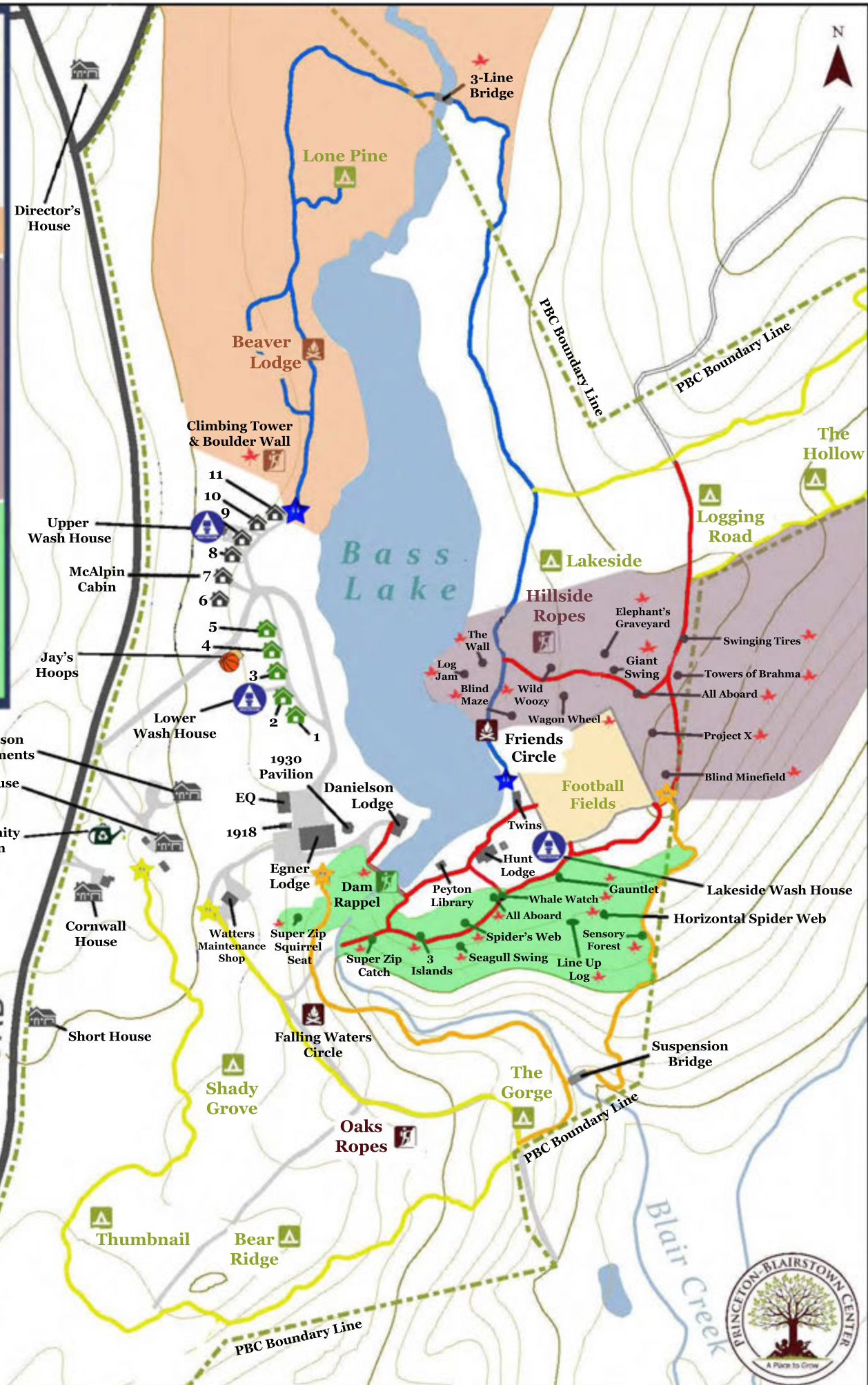
FOLLOW DIRECTIONS ABOVE



Climbing Tower & Boulder Wall
3-Line Bridge

UPPER AC
All Aboard
Blind Maze
Blind Minefield
Elephant's Graveyard
Giant Swing
Log Jam
Project X
Swinging Tires
The Wall
Towers of Brahma
Wagon Wheel
Wild Woozy

LOWER AC
3 Islands
All Aboard
Dam Rappel
Horizontal Spider Web
Line Up Log
Seagull Swing
Sensory Forest
Spider's Web
Super Zip Catch
Super Zip Squirrel Seat
Whale Watch



MILLBROOK ROAD



 Element
 Trail
 Restroom

 Campsites
 Upper Cabins 6 - 11
 Lower Cabins 1 - 5

Climbing Tower & Boulder Wall
 3-Line Bridge

UPPER AC
 All Aboard
 Blind Maze
 Blind Minefield
 Elephant's Graveyard
 Giant Swing
 Log Jam
 Project X
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